

MINUTES OF A JOINT SPECIAL MEETING OF THE BOARD
OF DIRECTORS

OF

THE GLEN METROPOLITAN DISTRICT NOS. 1-3

Held: Wednesday, November 4, 2020 at 1:00 p.m.

Due to the Executive Order issued by Governor Polis on April 26, 2020, requiring all residents of the State of Colorado to stay-at-home to minimize the spread and impact of COVID-19, and the Updated Public Health Order 20-28 implementing the Executive Order, issued by the Colorado Department of Public Health and Environment (CDPHE) on April 26, 2020, the meeting was held via teleconference.

Attendance

The Joint Special meeting of the Boards of Directors of The Glen Metropolitan District Nos. 1-3 was called and held in accordance with the applicable laws of the State of Colorado. The following Directors, have confirmed their qualifications to serve, were in attendance:

J. Mark Watson
J. Ryan Watson
Gordon Wennen
Sean Watson
Lisa Watson

Also present were William P. Ankele, Jr., Esq., Allison C. Fogg, Esq. White Bear Ankele Tanaka & Waldron, Attorneys at Law; and Frank Watson as a member of the public.

Call to Order/Declaration
of Quorum

It was noted that a quorum of the Boards was present and the meeting was called to order.

Conflict of Interest
Disclosures

Mr. Ankele advised the Boards that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Ankele reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Boards. Mr. Ankele inquired into whether members of the Boards had any additional disclosures of

potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Boards to act.

Approval of Agenda

Mr. Ankele presented the proposed agenda to the Boards for consideration. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the agenda as presented.

Public Comment

None.

Consent Agenda

Mr. Ankele reviewed the items on the consent agenda with the Boards. Mr. Ankele advised the Boards that any item may be removed from the consent agenda to the regular agenda upon the request of any director. No items were requested to be removed from the consent agenda. Upon a motion duly made and seconded, the following items on the consent agenda were unanimously approved, ratified and adopted:

- Minutes from October 21, 2020 Special Meeting (District No. 1), June 19, 2020 Special Meeting (District No. 2), and June 15, 2020 Joint Special Meeting (District Nos. 1-3)
- 2021 Joint Annual Administrative Resolution
- 2019 Consolidated Annual Report
- Insurance Renewal for 2021
- Joint Resolution Providing for the Defense and Indemnification of Directors and Employees of the District

Legal Matters

Consider Approval of Proposal from Monarch Landscaping and Lawn Care Maintenance, LLC, for Landscape Maintenance and Detention Pond Maintenance Services for 2021

Mr. Ankele presented the Proposal from Monarch Landscaping and Lawn Care Maintenance, LLC, for Landscape Maintenance and Detention Pond Maintenance Services for 2021 to the Boards. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the proposal.

Consider Approval of Independent Contractor Agreement with Monarch Landscaping and Lawn Care Maintenance, LLC for Landscape Maintenance

Mr. Ankele presented the Independent Contractor Agreement with Monarch Landscaping and Lawn Care Maintenance, LLC for Landscape Maintenance Services to the Board of District No. 3. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the agreement.

Services (District No. 3)

Consider Approval of Independent Contractor Agreement with Monarch Landscaping and Lawn Care Maintenance, LLC for Detention Pond Maintenance Services (District No. 3)

Mr. Ankele presented the Independent Contractor Agreement with Monarch Landscaping and Lawn Care Maintenance, LLC for Detention Pond Maintenance Services to the Board of District No. 3. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the agreement.

Discuss Proposal from Heatherly Creative, LLC for website creation and maintenance

Mr. Ankele presented and discussed the Proposal from Heatherly Creative, LLC for website creation and maintenance with the Boards.

Consider Approval of Independent Contractor Agreement with Heatherly Creative, LLC for website creation and maintenance

Mr. Ankele presented the Independent Contractor Agreement with Heatherly Creative, LLC for website creation and maintenance to the Boards. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the agreement. Ms. Fogg with correspond with Ms. Sosa of Heatherly Creative, LLC, to obtain the estimated time frame of the website being created and published.

Discuss Proposal from White Bear Ankele Tanaka & Waldron for Management Services

Mr. Ankele presented and discussed the Proposal from White Bear Ankele Tanaka & Waldron for Management Services with the Boards.

Consider Approval of White Bear Ankele Tanaka & Waldron Engagement Letter for District Management Services

Mr. Ankele presented the White Bear Ankele Tanaka & Waldron Engagement Letter for District Management Services to the Boards. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the engagement of White Bear Ankele Tanaka & Waldron. The Board directed legal counsel to redefine and narrow down the scope of services in the letter, as necessary, and to speak with Ms. Frisbee of White Bear Ankele Tanaka & Waldron regarding flat fee rate for site visits, and other fee structures. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the letter, subject to the revisions requested, to be ratified at the next meeting of the Boards.

Financial Matters

Consider Approval of Payables/Financials

Director Wennen presented the Financials to the Boards; no payables were presented. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the financials.

Consider Engagement of CliftonLarsonAllen LLP for Accounting Services.

The Boards engaged in a discussion regarding the Engagement of CliftonLarsonAllen LLP for Accounting Services. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the engagement, subject to CliftonLarsonAllen working on a time and materials basis. The Board directed Ms. Fogg to correspond with Ms. Bartow of CliftonLarsonAllen LLP regarding same.

Conduct Public Hearing for 2020 Budget Amendment and Consider Adoption of Resolution Amending 2020 Budget (District No. 1)

An amendment to the 2020 Budget for District No. 1 was not necessary

Conduct Public Hearing for 2020 Budget Amendment and Consider Adoption of Resolution Amending 2020 Budget (District No. 2)

Director Mark Watson opened the public hearing on the 2020 Budget Amendment for the District No. 2. Mr. Ankele noted that the notice of public hearing was provided in accordance with Colorado Law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Director Wennen reviewed the Resolution Amending the 2020 Budget with the Board of District No. 2. Following discussion, upon a motion duly made and seconded, the Board of District No. 2 unanimously adopted the resolution amending the General Fund to \$87,029.

Conduct Public Hearing for 2020 Budget Amendment and Consider Adoption of Resolution Amending 2020 Budget (District No. 3)

Director Mark Watson opened the public hearing on the 2020 Budget Amendment for District No. 3. Mr. Ankele noted that the notice of public hearing was provided in accordance with Colorado Law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Director Wennen reviewed the Resolution Amending the 2020 Budget with the Board of District No. 3. Following discussion, upon a motion duly made and seconded, the Board of District No. 3 unanimously adopted the resolution amending the General Fund to \$153,656.

Conduct Public Hearing on 2021 Budget and Consider Adoption of Resolution Approving 2021 Budget (District No. 1)

Director Mark Watson opened the public hearing on the 2021 Budget for District No. 1. Mr. Ankele noted that the notice of public hearing was provided in accordance with Colorado Law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Director Wennen reviewed the 2021 Budget Resolution with the Board of District No. 1. Following discussion, upon a motion duly

made and seconded, the Board unanimously adopted the Resolution approving the 2021 Budget, appropriating funds therefor and certifying 10.000 mills for the General fund, 44.222 mills for the Debt Service fund, 0.000 mills for Contractual Obligations, and 0.000 mills for the Capital Projects fund.

Conduct Public Hearing on 2021 Budget and Consider Adoption of Resolution Approving 2021 Budget (District No. 2)

Director Mark Watson opened the public hearing on the 2021 Budget for District No. 2. Mr. Ankele noted that the notice of public hearing was provided in accordance with Colorado Law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Director Wennen reviewed the 2021 Budget Resolution with the Board of District No. 2. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the Resolution approving the 2021 Budget, appropriating funds therefor and certifying 10.000 mills for the General fund, 44.222 mills for the Debt Service fund, 0.000 mills for Contractual Obligations, and 0.000 mills for the Capital Projects fund.

Conduct Public Hearing on 2021 Budget and Consider Adoption of Resolution Approving 2021 Budget (District No. 3)

Director Mark Watson opened the public hearing on the 2021 Budget for District No. 3. Mr. Ankele noted that the notice of public hearing was provided in accordance with Colorado Law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Director Wennen reviewed the 2021 Budget Resolution with the Board of District No. 3. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the Resolution approving the 2021 Budget, appropriating funds therefor and certifying 0.000 mills for the General fund, 0.000 mills for the Debt Service fund, 0.000 mills for Contractual Obligations, and 0.000 mills for the Capital Projects fund.

Ratification of 2019 Audit Exemption (District No. 3)

Director Wennen reviewed the Audit Exemption with the Board of District No. 3. Following discussion, upon a motion duly made and seconded, the Board unanimously ratified the audit exemption.

Consider Auditor Proposals for 2020 Audits

Mr. Ankele presented the Auditor Proposals for 2020 Audits with the Boards. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the proposals and engagement of L. Paul Goedecke P.C., Certified Public Accountants for the 2020 Audits.

District Manager
Matters/Other Business

Discussion regarding HOA's request for construction of certain improvements on District property

The Boards engaged in a discussion regarding HOA's request for construction of certain improvements on District property. The request from the HOA involved a monument, basketball court, and dog park. The Boards discussed possible issues of Operations and Maintenance, easement access, design drawings, insurance, and liability. The Boards directed District Management to discuss the details with a representative with the HOA. The Boards directed legal counsel to determine if there are any open space issues and requirements that would be a threshold issue.

Discussion Regarding Districts Operation and Maintenance Map

The Boards engaged in a discussion regarding the Districts' Operation and Maintenance Map. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the engagement of Jim Nash, Land Planner, subject to receipt and review of proposal.

Adjourn

There being no further business to come before the Board, and following discussion and upon a motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.



J Ryan Watson (Jun 16, 2021 08:42 MDT)

Secretary for the Meeting

The foregoing minutes were approved on the 14th day of June, 2021.